



GS1net Ready Status – Process Overview





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GS1net Implementation Lifecycle

- Your customer synchronises your data with their internal systems
- Any discrepancies are resolved
- They confirm with you they will utilise your maintained GS1net data in the future

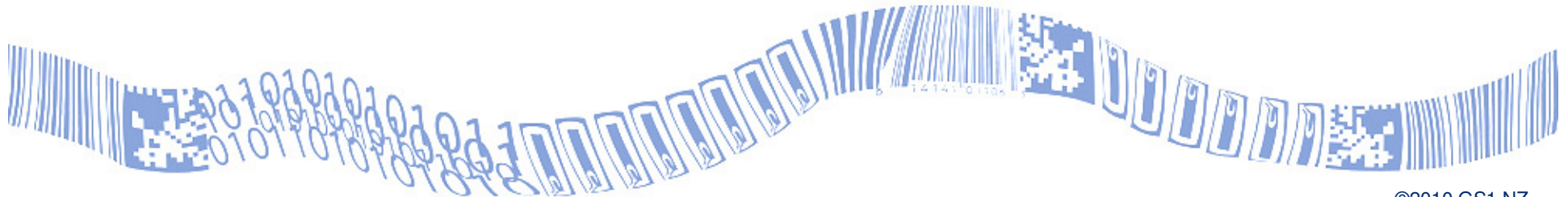
GS1net Live™

Become GS1net Ready™

We formally review and sign-off:

- Your data vs. your customer's requirements
- Your ability to maintain the data
- Repeated for each of your customers

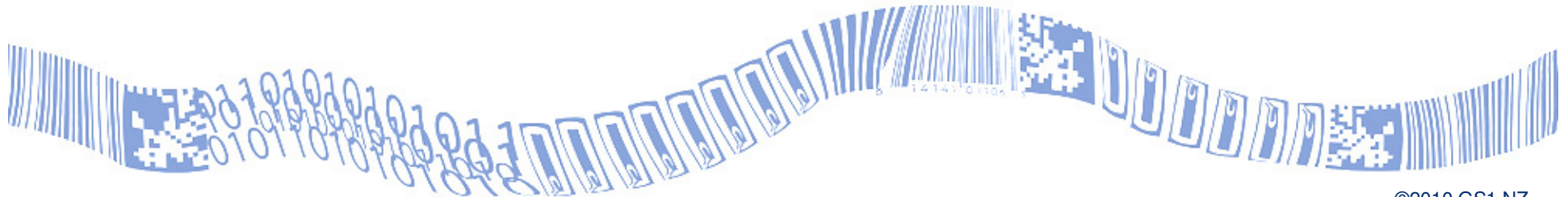
**Register for
GS1net**





GS1net Ready Status - Objectives

- To ensure that when you engage your trading partner in active testing and synchronising that you have completed all the of required prerequisites
- To ensure the work required between **GS1net Ready** and **GS1net Live** is efficient and effective for all parties
- To minimise the issues encountered with on-going data synchronisation with your customer(s) and other relevant trading partners





GS1net Ready Status - Process Steps

1. Complete **GS1net Ready Checklist** and send to GS1 NZ. This checklist can be found at http://www.gs1nz.org/gs1net_ready.php.
2. Contact GS1 NZ and request scheduling **GS1net Ready Status Review Call**.
3. GS1 NZ will then contact you to ask some preliminary questions, distribute the **GS1net Ready Test Scripts** (Browser Template - BT Users only), and schedule the date/time for the call.
4. Conduct any pre-meeting tasks which will include running through the testing scripts (BT user only).
5. Upon confirmation that all prerequisites have been met, GS1 NZ will then carry out the **GS1net Ready Status Review Call**.
6. If successful GS1 NZ will then issue you with the **GS1net Ready Report** confirming **GS1net Ready** status for the relevant Data Recipients (e.g. your customer).
7. If you fail the review you will need to take the corrective actions and repeat the process.

Note:

- When you are granted **GS1net Ready** status, that the resulting report will also be distributed to your customer.
- This process is repeated for each of your customers i.e. you become **GS1net Ready** for only on customer at a time (Foodstuffs is treated as one company).





GS1net Ready Status Call - Outline

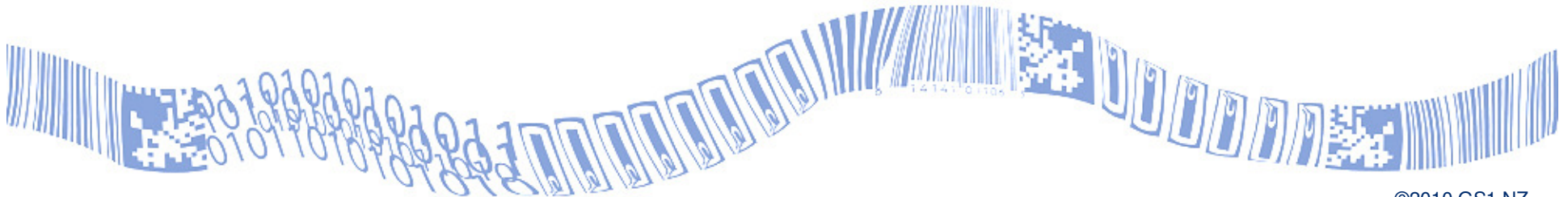
1. Final Full Catalogue Data Validation
2. GS1net On-line Set-up Audit
3. GS1net Roles & Responsibilities Audit
4. Knowledge Audit
5. Business Process Requirements Audit





1. Final Full Catalogue Data Validation

- We will check number of GTINs represents the full relationship with your customer
- We will ensure both neutral and relationship dependent data (e.g. prices) on **GS1net**[®] have been populated
- Analysis of your last data validation for warnings and errors and repeat separate validation if necessary
- Review and summarise all validation 'warnings' and non critical 'errors' documenting corrective actions where appropriate
- Functional review of data to help ensure data is a valid representation of business relationship
- Review your data against any further 'Data Recipient' specific requirements





2. GS1net On-Line Set-Up Audit

- Ensure your company is set-up correctly within GS1net
- Ensure your users are set-up correctly within GS1net
- Ensure the GS1net Validator is set-up correctly
- Ensure pricing (business) relationship has been set-up correctly for your customer
- Publish the appropriate catalogue GTINs to your customer





3. GS1net Roles & Responsibilities Audit

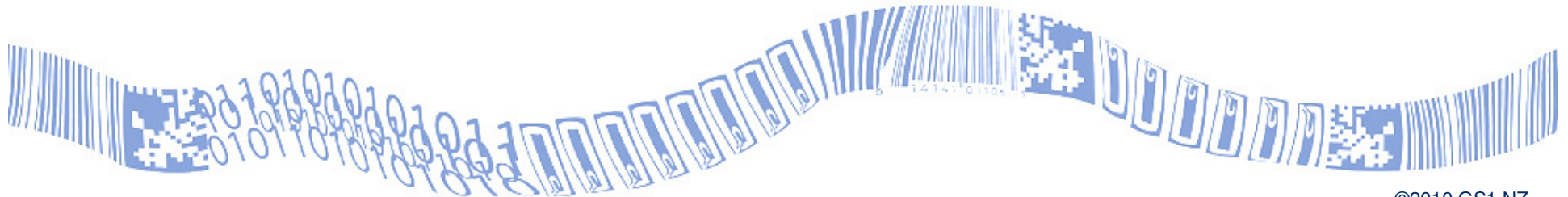
- Confirm you have allocated the required internal roles and the responsibility of these roles is understood
 - GS1net Champion
 - GS1net Administrator
 - Backup GS1net Administrator





4. Knowledge Audit

- Confirm you understand the following concepts, role they play, and how to utilise where applicable
 - GS1net User & Company Profile Maintenance
 - GS1net Publication & Subscriptions
 - GS1net Auditing Key Activities (Subscriptions, Item & Price Acceptance)
 - GS1net Validation engine usage





5. GS1net Business Process Requirements Audit

- High level review of the following business processes ensuring a documented workflow exists with appropriate roles and responsibilities
 - New Product Introduction
 - Product Deletion
 - Product Change (e.g. description, packaging etc)
 - Price Change



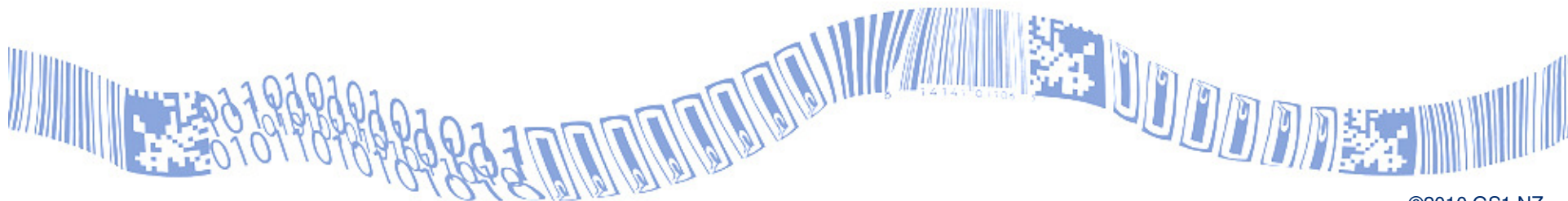


GS1 Contact Details

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PO Box 11 110
Wellington
New Zealand

T 0800 10 23 56 (Option 3)

E gs1net@gs1nz.org





Appendix: Role Definition - GS1net Champion

- Normally a senior member of the organisation with customer responsibilities and often the appropriate account manager or higher

Responsibilities

- Accountable for the performance of GS1net for the customer relationship
- Be able to discuss GS1net performance and any corrective actions with the customer in question
- Ensure sufficient resources, systems, and processes are in place to maintain GS1net in an accurate and timely fashion
- Have a effective line of communication with the GS1net Administrator





Role Definition - GS1net Administrator

- Normally somebody with good product knowledge and who understands internal and well as customer related processes

Responsibilities

- Performs (or manages) the process of getting information into GS1net
- Ensures accurate product data is uploaded to GS1net in a timely fashion
- Expert User in the method of uploading and maintaining data to GS1net with full access to the GS1net system
- Maintains company and user profiles on GS1net
- Ability to view and decipher validation and data load reports
- Manages the publication of GTINs to customers
- Understands how to determine if a customer has subscribed to the catalogue/GTINs and if item and pricing changes have been accepted
- Understanding and involvement in the product development lifecycle
- Forms a relationship with the customer's GS1net team.





Role Definition – Back-Up GS1net Administrator

- Secondary resource that is capable of performing the GS1net Administrator's responsibilities in their absence. Main focus being on maintaining data accuracy within GS1net

Responsibilities

- See GS1net Administrator

